

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 12 JUNE AT 10.30AM
AT 6 ATLANTIC QUAY, GLASGOW & TEAMS

Present:

Kate Still	Scotland Committee Chair
Janet Miles	Scotland Committee Member (on teams)
Aaliya Seyal	Scotland Committee Member
Naila Wood	Scotland Committee Member

In attendance:

Mel Eaglesfield	Deputy Director, Funding Strategy (on teams)
Anna Grant	Development Officer (item 7)
Fiona Grant	Business Support Officer (Governance) (minutes)
Susan Johnstone	Development Manager (item 7 on teams)
Daniel McCallum	Development Officer (item 7)
Lucy McDonald	Head of Knowledge & Learning
Jennifer Mitchell	Funding Manager (item 14)
Neil Ritch	Scotland Director
Stewart Sanderson	Funding Officer (item 13)
David Sinclair	Head of Business Support
Dougie Spence	Funding Manager (item 13 on teams)
Landa Sullivan	Head of Communications & Engagement
Beatrice Thirkettle	Development Manager (item 7)

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. Welcomed Mel Eaglesfield to the meeting who will give an update on UK Programmes and observe the meeting
 - ii. Members of the New Portfolio Development Team will join the meeting for item 7

2 APOLOGIES FOR ABSENCE

- 2.1 There were apologies for absence from Scotland Committee Members, Jackie Brock, Lindsay Graham and Martin Johnstone and Head of Funding, Roddy Byers.

3 DECLARATION OF INTERESTS

- 3.1 There were no declarations of interest.

4 APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 1 MAY 2024 (SCOTLAND COMMITTEE MINUTES 24/03)

- 4.1 The minutes of the Scotland Committee meeting held on 1 May 2024 were approved.

5 MATTERS ARISING

- 5.1 Members gave some feedback on the Board/Committee members online session that took place on 3rd June 2024. They highlighted that it had been good to meet Committee members from across the Fund and to have the opportunity to have a rich discussion about the strategy implementation.
- 5.2 Members noted that an in person away day for Board/Committee members is being planned for November 2024 and further information about this will be circulated when it is available.

ACTION, Fiona Grant

6 UK PROGRAMMES UPDATE

- 6.1 The Chair welcomed Mel to the meeting.
- 6.2 Mel gave a presentation on UK Portfolio highlighting the following:
- i. The UK Portfolio has 10% of the total grants budget for the Fund and funding is intended to complement and amplify the work of country portfolios
 - ii. In 2023/24 awards were made through the UK Fund and the Climate Action Fund
 - iii. Priorities for 2024/25 include expanding the UK Fund to focus on children and young people and Health and building a pipeline that is more representative of projects with their roots in Northern Ireland, Scotland and Wales
 - iv. The UK Portfolio team are working to strengthen the 2-way relationship with Scotland Portfolio colleagues
 - v. An update on two projects funded by the UK Portfolio in Scotland - Homes for Good and Action for Children
- 6.3 During discussion the main points raised were:
- i. It is good to know what work is being undertaken by the UK Portfolio and to get an update on the progress of some of the projects in Scotland
 - ii. A summary of the progress of the Scotland based projects funded by the UK Portfolio and the current pipeline will be provided at the August Scotland Committee meeting

ACTION, Fiona Grant

- 6.4 Kate thanked Mel for her presentation that gave a broad understanding of UK Portfolio and the greater opportunities for joint working across the Fund.

7 NEW PORTFOLIO IMPLEMENTATION UPDATE (SCOTLAND COMMITTEE P24/20)

- 7.1 The Chair welcomed the New Portfolio Development team to the meeting.
- 7.2 Beatrice introduced the paper highlighting the following:
- i. The outline details of the two new responsive programmes that will replace Community Led and Improving Lives
 - ii. It is intended that the programmes will have different entry points, providing a spread of both sizes and lengths of grants
 - iii. We are proposing that decision-making within the two new responsive programmes, which would involve a maximum grant of up to £500k and five years, continues to be delegated to place teams

- iv. the remaining practical decisions relating to the operationalisation of the new funding programmes (including the finalisation of outcomes) will be taken by MTS as steering group for the project

7.3 During discussion the main points raised were:

- i. A lot of work has been undertaken in a short space of time and this was welcomed by the Committee
- ii. It is good that feedback from the Committee has been taken into account
- iii. It would be helpful to think about the most effective way that place based teams can share learning across the teams in Scotland and with Committee
- iv. There will be substantial changes for the Committee over the next year as four Members will be leaving and it will take time for new Members to find their place in decision making meetings
- v. The increased level of delegation will mean the Scotland Committee does not collectively consider some of the bigger projects -should be considered as part of the review process
- vi. For these reasons, the Committee requested that a transitional process should be mapped out for the change in delegation levels so that in the initial stages of new programme implementation the Committee is more involved in decision-making, new Members are supported with induction, lessons are captured and shared, and place teams are fully supported
- vii. As part of this, the current levels of delegation as shown in appendix 2 in the paper would be compared with new delegation levels
ACTION, David Sinclair
- viii. A process would be developed for annual review of the new programmes, providing Committee with analysis of impact and areas for improvement
- ix. Decisions on partnership and strategic grants will continue to come to the Scotland Committee

7.4 The Committee approved:

- i. the strategic direction of the two proposed new responsive funding programmes, including the funding limits and durations
- ii. the delegation of decision-making within the new programmes (up to £500k) to place based teams and this should be done on a transitional basis

7.5 The Committee noted:

- i. that the remaining practical decisions relating to the operationalisation of the new funding programmes (including the finalisation of outcomes) will be taken by MTS as steering group for the project

8 COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P24/21)

8.1 Landa introduced the paper highlighting the following:

- i. The team have been working hard to emphasise the missions in our storytelling
- ii. A joint distributor 30th birthday event will be held on 21st May 2025 at the Scottish Parliament and an event at Westminster is planned for April 2025

- iii. We will have a stand in the Scottish Parliament in the first week of March 2025

9 DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P24/22)

- 9.1 The Committee noted the Director's Update.

10 PLACE UPDATE (SCOTLAND COMMITTEE P24/23)

- 10.1 The Committee noted the place update and noted that it is helpful to have a flavour of what is happening across the country.

11 COST OF LIVING SUMMARY 2023/24 (SCOTLAND COMMITTEE P24/24)

- 11.1 Neil introduced the paper highlighting the following:

- 11.2 During the discussion the main points raised were:

- i. The paper illustrates the scale of challenge facing community organisations
- ii. This work will be recognised more effectively in our main stream programmes as it is wrong to characterise this as one off limited crisis
- iii. The work done by the place teams continues to make a difference

- 11.3 The Committee noted the paper.

12 OVERVIEW PAPER (SCOTLAND COMMITTEE P24/25)

- 12.1 Neil introduced the paper highlighting the following:

- i. Demand remains high
- ii. The current budget position
- iii. The pipeline for Supporting Great Ideas

13 SUPPORTING GREAT IDEAS: CORRA FOUNDATION & THE INNOVATION UNIT

- 13.1 The decision on these applications are in Annex A to these minutes.

14 UPLIFT REQUEST - STRATHCARRON HOSPICE (SCOTLAND COMMITTEE P24/26)

- 14.1 The Chair welcomed Jennifer to the meeting.

- 14.2 Jennifer introduced the paper highlighting the following:

- i. Strathcarron Hospice have proposed an extension to their current project which would allow them to respond to emerging opportunities in the communities of Fallin and Callander and
- ii. place them in a position where they could apply to new programmes to replicate/expand this work in to other communities

- 14.3 The Committee approved the uplift request of £29,498 to Strathcarron Hospice.

15 FUNDING LEVELS AND UPLIFTS APPROVALS (SCOTLAND COMMITTEE P24/27)

- 15.1 David introduced the paper highlighting the following:

- i. As the Scotland Committee is not due to meet again until August and with more uplift requests expected as we get closer to programme closure we are proposing that any uplift requests be collated and circulated to the Chair (copied to all Committee members) at two points

before the next Committee meeting, the first on 24 June and the second on 23 July

- ii. Committee members would be requested to provide feedback to the Chair prior to approval being given. A summary of approvals would be provided at the Committee meeting on 14 August.
- iii. For organisations that have already been awarded amounts towards the upper end of these funding levels, it is highly likely that an uplift will result in them receiving a total grant from the relevant programme that is in excess of the stated upper funding level.
- iv. We are proposing an extension of funding levels as necessary to accommodate these request

15.2 During discussion the main points raised were:

- i. This is a sensible proposal and it will be helpful to have an agreed system in place deal with uplift requests before the next Committee meeting on 14 August

15.3 The Committee agreed to:

- i. The extension of programme funding levels as necessary to accommodate duly authorised uplifts
- ii. The approach (based on the Chair's Action procedure) outlined in section 3 of the paper for the approval of uplift requests during the interval before the next Committee meeting on 14 August

ACTION, David Sinclair & Fiona Grant

16 AOB

16.1 The Chair thanked everyone for their engagement and hard work.

17. DATE AND VENUE OF NEXT MEETING

17.1 The next meeting will be held on Wednesday 14th August at a central Glasgow location.

18. FINISH

18.1 There being no further business the meeting finished at 2.05pm.